

NCDSS Strategic Planning Process  
Project Management Team Meeting Minutes  
Raleigh, North Carolina  
February 20, 2007

The NCDSS Strategic Planning Process Project Management Team met on February 8,, 2007, at 1:00p.m. in the Conference room 155, NCDSS CSE Terminal Drive building, Raleigh.

Members present were JoAnn Freeman, Gail Andersen, Belivia Aponte, R. Patrick Betancourt, Paulette L Hernandez, Sandy R. Smith, Laura Bryant, Gary Nohr, Sandra Chestnut, Teresa Turner, Kathy Sommese, Deb Gallimore, Carlotta Dixon, Marina Chato, Johnice Tabon, Astra Kirksey, Rod Walton, and Neil Walters.

Neil Walters began the meeting by welcoming everyone, reviewed minutes, and reviewed agenda.

Neil then introduced Sandra and Debbie providing an overview of Family-Centered Practice.

Following the presentation, the Committee split into sub-committees and Teresa explain the task assignments to be done in the sub-committees.

Teresa gathered the Committee back from the sub-committees and asked for input for next meeting. The Committee outlined next steps are the following:

- Next meeting is on March 8, 2007 at 1:00p.m. Until 4:30p.m.
- Subcommittees will finalize draft version of action plan for presentation and feedback to larger committee.
- Solicit feedback/share information with facilitators and large committee, emailing all 3 facilitators.
- Carlotta will finalize list of all subcommittees. Please be inclusive of all subcommittee members.

Teresa shared an expectation alert:

Committee needs to start on time!!!  
Committee needs full participation.

